

EDUCATION QUALIFICATIONS
FOR HEAD MASTER / HEAD MISTRESS

1. The appointment of Head Master/Head Mistress is on regular basis.
2. Graduate in any specialization with min 50% marks in each and overall aggregate.
3. B.Ed/M.Ed and B.EL.Ed with two yrs Diploma in elementary education.
4. Min 08 Yrs of teaching experience with at least of 05 Yrs as PRT in a CBSE recognized school.
5. **Age-** Max 55 yrs and 57 Yrs for ESM/teachers from the same school.
6. Qualified in CTET and OST.
7. IT/Computer literate.
8. Teachers from the same school who fulfill the min QR as laid down above would be preferred.



ARMY PUBLIC SCHOOL, JHANSI
HUNTER ROAD, JHANSI CANTT- 284001
School Affiliation No 2180014 & Code No- 70683
(Email: armyjhs@gmail.com)
(Mob: 9454542346, (CIV) & 6909(Army))

APPLICATION FORM FOR SCREENING/INTERVIEW FOR THE
SELECTION OF HEAD MISTRESS IN APS, JHANSI CANTT

1. PERSONAL DATA:

Latest Colour
Photo

- (a) Name in full (Block letters) : _____
- (b) Daughter/wife of : _____
- (c) Date of Birth : _____
- (d) Age as on 01st Apr 2024 : _____ years _____ months _____ days
- (e) Address : _____

- (f) Marital Status : _____
- (g) Name & occupation of the spouse (if married) : _____

- (h) Number of children with age & sex : _____
- (i) Contact details: Landline No. (with STD code) : _____
- Mobile number : _____
- Email ID : _____

2. PRESENT/LAST OCCUPATION

- (a) Designation of Post : _____
- (b) Name & Address of the Institution/ Organization: _____

- (c) Notice period (if applicable) you will have to serve, if selected: _____
- (d) Current remuneration : _____
- (e) Expected remuneration : _____

3. **EDUCATIONAL & PROFESSIONAL RECORDS** : Give details of all exams starting from Matriculation onwards:

Examination	%Age	Year of passing	Subjects taken	Name of the School/ College	Affiliated Board / University	Regular / Private / Distance/ Correspondence
Class X						
Class XII						

CTET Cleared:- 1st Paper Year _____ Score _____
 2nd Paper Year _____ Score _____

OST/CSB Cleared:-

(a) **PRT** Year _____ Score _____

(b) **TGT with Subject**

Subject _____ Year : _____ Score _____

(c) **PGT with Subject**

Subject _____ Year: _____ Score _____

4 **EXPERIENCE:** Fill the particulars in chronological order starting with your current appointment (if there is not enough space, please attach a separate sheet).

Experience (Exact dates to be indicated)		School/ College	Subject taught/ leadership position held	Designation	Classes taught/ supervised	Total Experience (Yrs & Months)
From	To					
Total Experience						__ Yrs __ Months
Teaching experience as PRT						__ Yrs __ Months
Administrative experience in Schools/Educational Institutions						__ Yrs __ Months

Note :- Include all posts held which are relevant to the field of Education)

INITIATIVES TAKEN:

- (f) As a teacher :
 (g) As a leader :

3. **MEDICAL HISTORY:**

- (a) Are you suffering from any medical condition which needs regular attention :
 (b) If yes, please specify :

4. (a) **COMPUTER KNOWLEDGE**

Program	Level of Proficiency		
	Average	Good	Excellent
MS Word			
MS Excel			
MS PowerPoint			
Google doc, Google Sheet			
Google/ MS Forms			
Any other			

(b) Online classes taken and tools used during the classes :-

5. **NAME & CONTACT DETAILS OF THE REFERENCES:** (Please also specify the nature of the association with the individual).

6. **AGREEMENT:** If appointed:-

- (a) I agree to abide by the AWES Rule and Regulation for Army Public Schools.
 (b) I undertake to serve the School till the end of the academic session/ period specified/ fixed by the management.
 (c) I solemnly state the all the above particulars/statements are true to the best of my knowledge and belief.

7. I am attaching Demand Draft bearing No _____ dated _____ for Rs 100/- (Rupees One hundred only) payable in favour of 'Army Public School Jhansi Cantt' payable at Jhansi Cantt.

Date

(Signature of applicant)

Name : _____

INSTRUCTIONS TO CANDIDATES

1. Please download and print the Application Form.
2. All details at Ser 1(Personal data) are mandatory. Fill up in Block Capitals.
- 3.
4. Paste one recent coloured passport size photograph on the form and attach one additional photograph for Call Letter.
5. Send by post. No applications will be accepted via e-mail. The envelope must clearly state '**Application for the post of Headmistress**'.
6. Send DD for Rs 100/- in favour of Army Public School, Jhansi Cantt payable at Jhansi Cantt.
7. Form should also be accompanied with a hand written application (legible) for the said post.
8. Please fill all the fields. Incomplete form will be rejected.
8. Application form received without the Demand Draft will not be considered.